



CALIFORNIA ENVIRONMENTAL PROTECTION AGENCY



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LINDA S. ADAMS
SECRETARY FOR
ENVIRONMENTAL PROTECTION

ARNOLD SCHWARZENEGGER
GOVERNOR

MEMORANDUM

TO: Matt Bogoshian
Deputy Secretary for Law Enforcement and Counsel

VIA: Don Johnson
Assistant Secretary for CUPAs & Emergency Response

FROM: Jim Bohon, Program Manager
Cal/EPA Unified Program

DATE: November 20, 2007

SUBJECT: **ENVIRONMENTAL PROTECTION TRUST FUND PORTION FOR
TRAINING CUPA PERSONNEL AND ALLOCATIONS TO THE CERTIFIED
UNIFIED PROGRAM AGENCIES**

Pursuant to Section 25270.11 of Chapter 6.67 of the Health and Safety Code concerning the California Aboveground Petroleum Storage Act (APSA), all moneys in the Environmental Protection Trust Fund (EPTF) may be expended in the following manner:

- (1) A portion of the funds, in an amount determined by the Secretary in consultation with the Certified Unified Program Agencies (CUPA), to a training account established and maintained by the Secretary, to be used for purposes of training CUPA personnel in the requirements of this chapter.
- (2) All remaining funds in the Environmental Protection Trust Fund shall be allocated to the CUPAs, in accordance with a formula and process determined by the Secretary in consultation with the CUPAs. The CUPAs shall expend those funds for the purpose of implementing the chapter. Eighty percent or less of each CUPA's allocation may be distributed to the CUPA in advance of actual expenditure by the CUPA.

The California Environmental Protection Agency (Cal/EPA) Unified Program staff in coordination with the APSA Training Workgroup, which is led by Cal/EPA and comprised of several CUPA representatives, has determined that the portion of the fund for training CUPA personnel should be \$800,000. The APSA Training program includes hiring an aboveground

tank expert consultant, development of a master training course, delivery of 18 to 24 training sessions throughout the State, and development of a Computer-Based-Training course. Supporting material is attached.

The Cal/EPA Unified Program staff in coordination with the APSA Administrative Workgroup, which is led by Cal/EPA and comprised of several CUPA representatives, has determined that the allocations to the CUPAs will be processed through grants. The grant process will include completion of grant applications, local resolutions to accept the allocations, and grant agreements. The initial disbursement of 80% of the CUPAs total allocation will be processed after the grant agreements are finalized. The remaining funds will be disbursed upon receipt of grant invoices from the CUPAs.

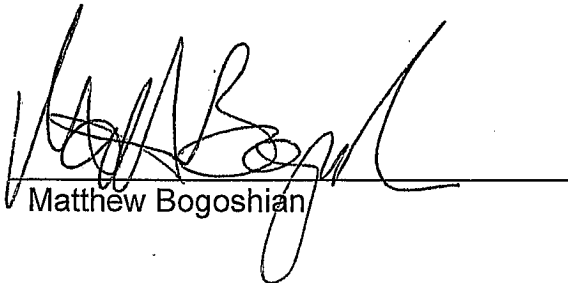
The Cal/EPA Unified Program staff in coordination with the APSA Administrative Workgroup has also determined the formula for the allocations to the CUPAs. The formula for each CUPA's total allocation includes a base amount of \$40,000, a percentage of the legislatively authorized expenditure from the EPTF for fiscal year 2007-08, and a percentage of the remaining EPTF balance as of June 30, 2010. The percentages are determined by dividing the total estimated workload hours for each CUPA into the total collective estimated workload hours of all CUPAs. Supporting material and actual dollar allocations are attached.

Recommended Action

Approve the portion of the fund for training CUPA personnel - \$800,000.

Approve the process and formula determined for fund allocations to the CUPAs.

Approved:


Matthew Bogoshian

11-20-07
Date

Attachments